

EMORY | Pathways Center

Pathways Funding - Budget Worksheet

This **worksheet** provides a preview of the budget questions you will need to answer on the Pathways funding application on College Connect. This worksheet also shows what can be covered by a Pathways award, as well as the funding limits for expenses such as food and mileage. Feel free to use it as a tool as you prepare to submit your application.

Locations

We will ask you to identify a group of locations related to your summer experience. These locations will allow us to verify that you are applying for the correct award (e.g. a Pathways Domestic or Global Award) and evaluate the information you might provide on transportation expenses to and from the experience (e.g. in the form of airfare).

A. Location of your experience (city + state + zip / country) _____

B. Location of your housing (city + state + zip/ country) during that experience _____

C. Your location before the experience (city + state / country) _____

D. Your location after the experience (city + state / country) _____

EXPENSES *Please include all expenses, even if the sum of your expenses exceeds the amount you are eligible to receive.	BUDGET AMOUNT
<p>Housing (funding cannot be used for costs of living with parent/guardian or at your home address)</p> <p>Dates housing needed: _____</p> <p>Estimated expense per week: _____</p> <p>Total housing expense (application will ask you to upload a copy of rental agreement or related document): _____</p>	\$ _____
<p>Daily transportation (daily commuting)</p> <p>Estimated # of miles from your housing to your internship (one-way): _____</p> <p>Resource for mileage estimate: https://www.google.com/maps</p> <p>Estimated # of miles driven throughout the internship: _____</p> <p>Driving expense (\$0.625 per mile for driving): _____</p> <p>Mileage Calculator:</p> <ul style="list-style-type: none"> • Miles one-way _____ x 2 = _____ mile roundtrip • Roundtrip miles _____ x _____ # of days/ week = _____ weekly miles • Weekly miles _____ x _____ # of weeks = _____ estimated # of miles driven throughout internship • Total miles _____ x \$0.625 = _____ total driving expense <p>Other commuting expense (e.g., bus pass): \$ _____</p> <p>Description of other commuting expense: _____</p> <p>Total commuting expense: _____</p>	\$ _____
<p>Transportation to and from internship location</p> <p>Airfare expense: \$ _____</p> <p>(application will ask for evidence of airfare purchase or current ticket price)</p> <p>Driving expense (\$0.15/mile if driving): _____</p> <p>(maximum award of \$500 for driving; lodging costs related to driving across the country will not be funded)</p> <p>Other transportation expense (e.g. bus or train): _____</p> <p>Total travel expense: _____</p>	\$ _____
<p>Food/groceries</p> <p>Estimated expense for food/groceries per week (max \$132 per week): \$ _____</p>	

Total expense:	\$ _____
Other expenses (please describe): <i>The following expenses will NOT be considered: materials/resources for your internship organization, gym membership, cell phone plan, computer software, camera, auto insurance, etc.</i>	\$ _____
TOTAL EXPENSES (A)	\$ _____(A)

SOURCES OF SUPPORT	\$ AMOUNT
Employer provided stipend or wages	\$ _____
Other scholarships/grants <i>Have you received or will you apply for any other scholarships/grants to support your summer internship?</i>	\$ _____
Other (please describe):	\$ _____
TOTAL FINANCIAL SUPPORT (B)	\$ _____(B)

<u>TOTAL REQUEST</u>		
EXPENSES (A) – SUPPORT (B) = (C) FINANCIAL NEED (max amount determined by type of award)		
EXPENSES (A)	SUPPORT (B)	FINANCIAL NEED (C)
\$ _____(A)	\$ _____(B)	\$ _____(C) A-B=C