

YDE, Inc.

February 15, 2023

Dear Chelsea,

On behalf of Your Dream Employer (YDE), I am pleased to offer you the position of Social Media Intern within our Marketing and Communications department. The internship will be based at our headquarters in Miami, Florida, and your supervisor will be Brett Williams, assistant vice president for marketing and communications.

The start date of your internship will be Monday, May 22, 2023, and the internship will conclude on Friday, August 4, 2023, totaling 10 weeks, at 40-hours per week, which includes a one-hour lunch break each day. Business hours at YDE are 8:00am to 5:00pm Eastern Time.

During the internship, you will earn a salary of \$2,560 per month, payable in two equal payments every month.

By signing this offer letter, you agree to:

- Abide by all YDE company policies, confidentiality protocols, and performance standards
- Authorize an education/employment verification and background check
- Acknowledge that you will meet and follow YDE's COVID-19 vaccine requirements and protocols
- Adhere to YDE's standards of customer service and professionalism found in YDE's Code of Conduct

Your employment with YDE will be on an "at will" basis, meaning that either you or YDE may terminate your employment at any time, with or without advance notice, and for any reason or no particular reason or cause. YDE also reserves the right to modify or amend the terms of your employment at any time, with or without notice, and for any reason in its sole discretion.

YDE is excited to extend you this offer, and the Marketing and Communications team looks forward to working with you.

To accept this offer, please sign and date below and return it to me via email, on or before March 1, 2023.

Sincerely,

Sally Johnson, MBA
Director of the YDE Internship Program
Your Dream Employer, Inc.
Miami, FL

Signature: _____

Date: _____